



Minutes

Electoral Area “E” Official Community Plan (OCP) Review Community Advisory Group

Meeting of Thursday, January 27, 2022 at 6:30 p.m.

WebEx, Naramata, BC

Present:

Members:

Stefanie Gale (Chair), Adrienne Fedrigo (Vice Chair), Alan Nixon, David Tauzer, Eileen Meehan, Eva Antonijevic, Heather Fleck, Julie Melville, Nicole Verpaelt, Richard Roskell, Schalk Van Heerden, Warren Rylands, Joanie Ball, Miranda Halladay, Kathy Davies, Jim Simpson, Cyndie Salting, Jay Drysdale, Deb Linton, Valerie Taylor, Ann Richardson

Absent:

Sarah Sandusky, Brenda Lende, Cheryl Berry, Colleen Balfry, Dianna Smith, Debra Selwood, Janet McDonald, Ray Halladay, Michelle Liota

Staff & Contractors:

Danielle DeVries (RDOS, Planner I), Heather Lemieux (Recording Secretary)

Guests:

Karla Kozakevich (RDOS, Area “E” Director)

1. ADOPTION OF THE AGENDA

The meeting was called to order at 6:43 p.m. Quorum present.

2. GENERAL UPDATES

- a. **Chair & Vice Chair Roles** – Discussed the roles of the Chair and Vice Chair roles, responsibilities, community facilitation, and points of contact.
- b. **Upcoming Open Houses** – Discussed holding the next open house virtually.
- c. **Upcoming Deep Dive Topic Meetings & Schedule** – The next deep dive topics will focus on infrastructure and a potential village sewer system.

Survey Round 2 - Launching early Feb 2022

Open House #1 - Launching early Mar 2022

Survey Round 3 - Launching mid-Mar 2022
Open House #2 - Launching early Apr 2022

3. REVIEW ROLE OF PLANNING & OCP LEVEL OF POLICY IMPACT

- a. Discussed the OCP Community Advisory Group role in Phase 1 planning including background research and reports, mapping, and technical reviews. Group input will be important in the process to achieve an impactful policy document before formal OCP adoption.

The Area “E” OCP will take place in four phases:

Phase 1 - Inventory

Phase 2 - Analysis

Phase 3 - Synthesis

Phase 4 - Policy

4. REVIEW SURVEY #1 RESULTS & PREP FOR SURVEY #2

- a. **Review Survey #1 Results Mapping** – Survey #1 is now closed, discussed results of online and paper submissions, analyzed demographics of respondents.

Some email addresses were unable to receive the link to proceed to the survey after registering. Discussed the need for a survey progress bar and simplifying survey structure.

W. Rylands and J. Melville assigned to a survey subcommittee.

D. DeVries (RDOS, Planner I) presented initial mapping of survey results.

- b. **Overview Survey #2 Format and Goals** – Urban planning, interaction with the Ministry of Transportation & Infrastructure, and the establishment of growth containment boundaries.
 - i. **Distribute Survey #2 Link for Testing & Feedback Only** – Discussed that the current survey software is insufficient. Suggestion heard to extend timeline on Survey #1 to gather more responses and capture a wider demographic.

- ii. **Brainstorm Any Changes to Engagement Strategy** – Discussed that ‘OCP’ is not a well known acronym. First Nations are being engaged to provide consultation on the land in Area “E”, specifically areas with ancestral, archeological, and environmental significance. Discussed additional methods of engagement. Suggestion heard to use social media to engage more community members. M. Halladay assigned as the formal school liaison to engage the school-age demographic through high school leadership and social studies courses. Also discussed creating and distributing a simple survey to elementary and middle school children.

5. NEXT STEPS

- a. **Next Full Group Meetings** – March 10, and April 21, 2022.
- b. **Deep Dive Meetings** – Invitations to be sent February 1, 2022 - April 22, 2022

D. DeVries (RDOS, Planner I) extended gratitude and thanks to the OCP Review Community Advisory Group.

6. Adjourned at 8:12 p.m.

Next Meeting – March 10, 2022 at 6:30 p.m.

Location TBD

Stephanie Gale, Chair

Area “E” OCP Review Community Advisory Group



Heather Lemieux, Recording Secretary

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