REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

Electoral Area "D" Service and Boundary Configuration Committee

MINUTES

Wednesday, June 9, 2021

COMMITTEE MEMBERS PRESENT:

Bob Daly
David Forst
Eleanor Walker
Kerrie MacLean
Kurt Hiebert (6:33 pm)
Kay Medland (6:19 pm)
Matt Taylor
Myleen Mallach
Phyllis Radchenko
Vi Creasey

EX-OFFICIO COMMITTEE MEMBERS PRESENT:

Electoral Area "D" Director R. Obirek
Alternate Director J. D'Andrea

GUEST PRESENT: Marijke Edmonson, Director Governance Structures, Ministry of Municipal Affairs
David Van Ommen, Senior Analyst, Ministry of Municipal Affairs

STAFF PRESENT:

C. Malden, Manager of Legislative Services
G. Cramm, Coordinator Legislative Services
C. Ozaraci, Administrative Assistant

A. CALL TO ORDER

The Meeting was called to order at 6:00 pm

B. RECEIPT OF MAY 27, 2021 MEETING NOTES

C. ELECTION OF CHAIR AND VICE CHAIR

The Manager of Legislative Services called for nominations for Chair. A nomination for Matt Taylor was seconded and Mr. Taylor confirmed his acceptance of the nomination. No other nominations were received and Matt Taylor was elected to the position of Chair by acclamation.

The Manager of Legislative Services called for nominations for Vice Chair. A nomination for Bob Daly was seconded and Mr. Daly confirmed his acceptance of the nomination. No other nominations were received and Bob Daly was elected to the position of Vice Chair by acclamation.

Christy Malden/Crystal Ozaraci will perform duties of Secretary.
Jim Zaffino will perform duties of Treasurer.

D. ORIENTATION

Christy Malden, Manager of Legislative Services reviewed the Committee Guidelines with the Committee.

Marijke Edmonson, Director Ministry of Municipal Affairs discussed in-depth the role of the committee members and all parties involved in the study.

Gillian Cramm, Legislative Services Coordinator, presented regarding the Conflict of Interest Policy, Code of Ethics Policy, Discrimination, Bullying and Harassment Policy, Procedure Bylaw and Privacy/Freedom of Information.

E. NEXT MEETING

The next meeting will be held June 29, 2021 to review RFP Submissions. A copy of all submissions received will be distributed to the committee prior to the meeting for evaluation. Reminder that the content of the proposals is confidential and all committee members are to complete and return evaluation forms by June 28, 2021.

ADDITIONAL ITEMS

F. COMMUNICATIONS

Discussion ensued regarding the planned communication process, venues for advertising and process. A request from the committee for an initial communications plan was made. Action: Initial communications regarding the launch of the committee to be drafted and submitted to the committee.

G. BACKGROUND DOCUMENTATION

The committee requested copies of all background documentation. Action: Links to all documents and the Regional Connections page be sent to the committee.

H. OPEN PUBLIC SESSION

Open session to be held at future meetings, last 15 of the meeting open to public questions with the understanding that questions may not get answered but will be posted on the Regional Connections website.

I. FUTURE MEETINGS

Action: Poll to be sent out to committee members to assist in determining a recurring meeting schedule and time.

J. ADJOURNMENT

The meeting adjourned at 7:58 pm.